



GRETEX CORPORATE SERVICES LIMITED

Formerly known as GRETEX CORPORATE SERVICES PRIVATE LIMITED

Office No. 13, 1st Floor, (New Bansilal Building),

9-15, Homi Modi Street, Fort, Near BSE, Mumbai – 400 001

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CIN: U74999MH2008PLC288128

STAKEHOLDERS RELATIONSHIP AND INVESTOR GRIEVANCE COMMITTEE

The Committee shall as per the charter and as per the policy approved by the Board have primary objective of:

1. Formulation of policies and procedures in line with the statutory guidelines to ensure speedy disposal of various requests received from security holders from time to time;
2. The main objective of the Committee is to consider and resolve the grievances of security holders of the Company;
3. To approve, register, refuse to register transfer / transmission of shares and other securities
4. Monitor and review any investor complaints received by the Company or through SEBI; and SCORES and ensure its timely and speedy resolution, in consultation with the Company Secretary and Compliance officer and RTA of the Company.

MEETING ONCE IN EVERY YEAR.

ROLE OF STAKEHOLDER'S RELATIONSHIP COMMITTEE

- Redressal of shareholders and investor complaints / grievances e.g. transfer of shares, non-receipt of balance sheet, non-receipt of declared dividend etc.;
- To sub-divide, consolidate and / or replace any share or other securities certificate(s) of the Company;
- To authorize printing of Share Certificates post authorization from the Board of Directors of the Company;
- To authorize issue of Duplicate Share Certificates and Share Certificates after Split / Consolidation / Rematerialization and in Replacement of those which are defaced, mutilated, torn or old, decrepit, worn out or where the pages on reverse for recording transfers have been utilized.
- To approve the transmission of shares or other securities arising as a result of death of the sole/any joint shareholder or operation of law;
- To monitor and review the performance and service standards of the Registrar and Share Transfer Agents of the Company and provides continuous guidance to improve the service levels for investors;

STAKEHOLDER'S RELATIONSHIP COMMITTEE MEMBERS

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|--------------------|---|----------|
| 1. Goutam Gupta | - | Chairman |
| 2. Robin Jain | - | Member |
| 3. Arvind Harlalka | - | Member |

GRETEX CORPORATE SERVICES LIMITED

Director