



# **GRETEX CORPORATE SERVICES LIMITED**

*(Formerly known as GRETEX CORPORATE SERVICES PRIVATE LIMITED)*

A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg,

Near Indiabulls, Dadar (West), Mumbai – 400013

**Website:** www.gretexcorporate.com, **Email ID:** info@gretexgroup.com

**Contact No.:** 022 4002 5273, 98368 22199, 98368 21999

**CIN:** L74999MH2008PLC288128

**January 20, 2025**

To,  
The Listing Department  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai- 400001

**Scrip Code – 543324**

**Sub.: Submission of Reconciliation of Share Capital Audit Report under Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 for the Third Quarter ended December 31, 2024, of FY 2024-25**

Dear Sir/ Ma'am,

Pursuant to Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, we are submitting herewith the Reconciliation of Share Capital Audit Report of the Company for the third quarter ended December 31, 2024, of FY 2024-25, issued by M/s Namita Agarwal & Co.

This is for your information and record.

Thanking you,

Yours faithfully,

**For Gretex Corporate Services Limited**

**Nishthi Dharmani**  
**Company Secretary and Compliance Officer**



To,  
The Board of Directors,  
**GRETEX CORPORATE SERVICES LIMITED**  
Office No. 13, 1st Floor, Bansilal Mansion,  
9-15 Homi Modi Street, Fort  
Mumbai-400001

AUDIT REPORT ON SHARE CAPITAL RECONCILIATION FOR THE QUARTER ENDED 31<sup>st</sup> DECEMBER, 2024

Company Registration No. L74999MH2008PLC288128

Authorised Capital: 13,00,00,000/-

We have examined all relevant Books, Registers, Forms, Documents and papers of **GRETEX CORPORATE SERVICES LIMITED**, maintained at their Correspondence Office at 90, Phears Lane, 5th Floor, Kolkata- 700012, West Bengal, India and the audit report given by the **BIGSHARE SERVICES PRIVATE LIMITED** who is appointed as the common agency for shares registry of **GRETEX CORPORATE SERVICES LIMITED**.

In our opinion and to the best of our knowledge and according to the information and explanation given to us we do hereby submit our report for the third quarter ending December 31, 2024, as per Annexure-A.

For Chetna Gupta & Associates

**CHETNA GUPTA**

Practising Company Secretary

UDIN: F009727F003729520

Peer Review No-3459/2023

Place- Kolkata

Date: 20/01/2025



## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1	For Quarter Ended	DECEMBER 31, 2024					
2	ISIN	INE199P01028					
3	Face Value	Rs. 10/-					
4	Name of the Company	GRETEX CORPORATE SERVICES LIMITED					
5	Registered Office Address	A-401, Floor 4th, Plot FP-616, (PT), Naman Midtown, Senapati Bapat Marg, Near Indiabulls, Dadar (W), Dehisi Road, Mumbai, Maharashtra, India, 400013					
6	Correspondence Address	90, Phears Lane, 5th Floor, Kolkata, West Bengal, India, 700012					
7	Telephone & Fax Nos.	02269306500, 06836821999					
8	Email address	info@gretexgroup.com					
9	Names of the Stock Exchanges where the	BOMBAY STOCK EXCHANGE LIMITED					
10	Issued Capital	Number of shares				% of Total Issued Cap.	
		1,19,15,545				100%	
11	Listed Capital (Exchange-wise)	Number of shares				% of Total Issued Cap.	
		1,19,15,545				100%	
12	Held in dematerialised form in CDSL	Number of shares				% of Total Issued Cap.	
		42,77,085				35.90%	
13	Held in dematerialised form in NSDL	Number of shares				% of Total Issued Cap.	
		76,38,460				64.10%	
14	Physical	Number of shares				% of Total Issued Cap.	
		NIL				NIL	
15	Total No. of shares (12+13+14)	1,19,15,545					
16	Reasons for difference if any, between (10&11),	NIL					
17	Certifying the details of changes in share capital during the period under consideration as per Table below						
	Particulars**	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
	Preferential Allotment*	4,00,000	Yes	SME Platform of BSE	Yes	Yes	Yes
	*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)						
	* The company has issued 4,00,000 preferential shares for Rs 10 each on 08/08/2024. However, the trading approval is effective from 1st October, 2024 Note: The company has also issued 8,00,000 warrants of Face Value of Rs 10.00 each convertible into equity shares and the same are not listed on the stock exchange						
18	Register of Members is updated (Yes / No) If not, updated upto which date	YES					
19	Reference of previous quarter with regards to excess dematerialised shares, if any.	N.A					
20	Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?	N.A					
21	Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:						
	Total No. of demat requests	No. of requests	No. of shares	Reasons for delay			
	Confirmed after 21 Days	NIL	NIL	NIL			
	Pending for more than 21 days	NIL	NIL	NIL			
22	Name, Telephone & Fax No. of the Compliance Officer of the Co.	Ms. Nishthi Haresh Dharmani (Company Secretary and Compliance Officer) Tel. No.: 022 69306500, Email id: nishthi@gretexgroup.com					
23	Name, Address, Tel. & Fax No., of the Certifying CS	CHETNA GUPTA & ASSOCIATES Practicing Company Secretary 114/1B, COTTON STREET, KOLKATA-700001, WEST BENGAL, Tel No. 9007211675					
24	Appointment of common agency for share registry work	Bigshare Services Private Limited E-2/3 Ansa Industrial Estate, Sakinhar Road, Saki naka, Mumbai- 400072, Maharashtra, India Tel No.022 6263 8200;					
25	Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.): Nil						
	Date: January 20, 2025 Place: Kolkata					CHETNA GUPTA & ASSOCIATES Practicing Company Secretary CP No.: 10667	
						CHETNA GUPTA Proprietor M. No.: F9727 UDIN: F009727F003729520	

Ref No. BSS/Reg 76/2025

Date: 07/01/2025

GRETEX CORPORATE SERVICES LTD  
Office No. 13, 1st Floor  
Bansilal Mansion  
9-15 Homi Modi Street Fort  
Mumbai 400013

Dear Sir/Madam,

This is to certify that, the shareholdings as on 31/12/2024 are as under in NSDL, CDSL and Physical mode.

Category	Shareholding as on 30.09.2024	Shareholding as on 31.12.2024
Shares in Demat mode with NSDL	7434225	7638460
Shares in Demat mode with CDSL	4081320	4277085
Shares in Physical mode	0	0
<b>Total</b>	<b>11515545</b>	<b>11915545</b>

Also, we hereby confirm the following:

- 1] The Register of Members is updated.
- 2] The company did Preferential Allotment wherein they issued **400000** shares to its new allottees due to which there is difference in capital

This is for your information.

Thanking You,  
**Yours faithfully,**  
For Bigshare Services Pvt. Ltd.,



**Prasad Madiwale**  
Authorised Signatory

**CIN : U99999MH1994PTC076534**