

Finance Manager for Gretex Group

- General Ledger Management: Oversee the day-to-day maintenance of the GL, ensuring accurate and timely recording of transactions. Responsible for HO accounting including provisions, accruals, prepaid expenses, data entries, bank reconciliation
- Hands on experience of GL accounting and books management. Knowledge of IND-AS. Reconciliation of Books , inter company, etc
- Financial Reporting: Assist in the preparation and analysis of financial statements, reports, and schedules, including income statements, balance sheets, cash flow statements, and variance analysis.
- Compliance: Ensure compliance with relevant accounting principles, standards, and regulations. Liaising with the auditors including statutory and tax for data submission
- Responsible for accounting including provisions, accruals, prepaid expenses, data entries, bank reconciliation.
- Scrutiny of ledgers and corrective actions on monthly basis. Monthly accounts closure activities for the corporate accounts.
- Support to **standalone and consolidated financials** preparation on monthly basis
- Support to ***annual accounts closure activities with disclosures and notes including consolidation.***
- Good Knowledge of TDS & GST (Input eligibility of GST / Applicability of TDS with proper Sections), Provisions, Advance, Fixed assets & CWIP, Foreign payment, TCS etc.

Soft Skills required

1. Advance Excel
2. Communication
3. Knowledge of Tally/ Zoho/ MS Office
4. Ability to mentor and coach junior team members

Role: Accounting & Taxation

Industry Type- Financial services

Education: B.Com/M.Com/ CA with minimum 2 years' experience

CTC (expected): 9-12 lacs per annum

